

Regulations

Regulations for Nordic Address forum, adopted May 30, 2012. § 6 has been revised in May 15th, 2018 and January 13th 2022.

§ 1 Object

Nordic Address forum is an informal collaboration between the authorities in the Nordic countries who have responsibility for determining and maintaining addresses and address data. The Forum will be an arena for the mutual exchange of experiences between the Nations.

§ 2 Participant Nations

Nordic Address forum has participants from:

- Denmark
- Faroe Islands
- Finland
- Greenland
- Iceland
- Norway
- Sweden

The core participant comes from the Nordic Mapping Authorities, public registers (e.g Population and Taxation authorities) and Statistics agencies. In addition, participation from the Nations Post and municipalities are requested.

There is no limit in the number of participants per nation.

§ 3 Convention

Nordic Address forum has an annual Conference. The meeting is held over two days in May/June every year. The meeting place ambulates between the participant Nations. In between the annual Conference, webinars and other meetings can be held.

§ 4 Working method

Nordic Address forum is led by a Committee consisting of contact persons, appointed by each nation itself. Each country points out one person.

Nordic Address forum's Convention is planned by the host Nation with input to themes from the other Nations. It is recommended that the program consists of plenary sessions with lectures, experience exchanges, discussions and workshops with different subjects. Each country provides a written country report no later than

14 days before the meeting. The meeting's agenda has an opening fixed point; Presentation of the most important items (high lights) from each country.

§ 5 Language

All written material to the Nordic Address forum has to be in English. Lectures can be held in English, Danish, Norwegian or Swedish, but the slides and other presentation material shall be written in English, alternative both in English and in Danish, Norwegian or Swedish.

Lecture held at the native language shall be submitted, written in English, in advance to the Conventions participants. Participants from Finland, Greenland, Faroe Islands and Iceland normally use English, as their native language could be difficult to understand for everybody.

§ 6 Economy

Each participant Nation/ Authority carries their own expenses for travel and accommodation. Costs for social gathering and common dinner after the 1st day, are covered by the host Nation.

The participating Nations make an agreement for a fee covering parts of the costs for the Convention. The contact person of the host Nation therefore propose a fee for the coming Convention. The participating Nations will receive a proposition for agreement a month before the event.